

| DOE & DHS Programmatic Report Due Dates Checklist |
|---|
| April 1 st – March 31 st – 60 day closeout period |

| May | DHS | Completed? | DOE | Completed? |
|------------------|------------------------------|------------|------------------------------|------------|
| 10 th | DHS April Progress Report | | DOE April Progress Report | |
| 20 th | DHS April Expenditure Report | | DOE April Expenditure Report | |

| June | DHS | Completed? | DOE | Completed? |
|------------------|----------------------------|------------|----------------------------|------------|
| 10 th | DHS May Progress Report | | DOE May Progress Report | |
| 20 th | DHS May Expenditure Report | | DOE May Expenditure Report | |

| July | DHS | Completed? | DOE | Completed? |
|------------------|--|------------|---|------------|
| 10 th | DHS June Progress Report | | DOE June Progress Report | |
| 20 th | DHS June Expenditure Report | | DOE June Expenditure Report | |
| | OKGrants 1 st Quarter DHS Reports (Reweatherization Spreadsheet if applicable) | | OKGrants 1 st Quarter DOE Report (Reweatherization Spreadsheet if applicable) | |

| August | DHS | Completed? | DOE | Completed? |
|------------------|-----------------------------|------------|-----------------------------|------------|
| 10 th | DHS July Progress Report | | DOE July Progress Report | |
| 20 th | DHS July Expenditure Report | | DOE July Expenditure Report | |

| September | DHS | Completed? | DOE | Completed? |
|------------------|-------------------------------|------------|-------------------------------|------------|
| 10 th | DHS August Progress Report | | DOE August Progress Report | |
| 20 th | DHS August Expenditure Report | | DOE August Expenditure Report | |
| | | | SHPO Report in OKGrants | |

| October | DHS | Completed? | DOE | Completed? |
|------------------|--|------------|---|------------|
| 10 th | DHS September Progress Report | | DOE September Progress Report | |
| 20 th | DHS September Expenditure Report | | DOE September Expenditure Report | |
| | OKGrants 2 nd Quarter DHS Reports (Reweatherization Spreadsheet if applicable) | | OKGrants 2 nd Quarter DOE Report (Reweatherization Spreadsheet if applicable) | |

| November | DHS | Completed? | DOE | Completed? |
|------------------|--------------------------------|------------|--------------------------------|------------|
| 10 th | DHS October Progress Report | | DOE October Progress Report | |
| 20 th | DHS October Expenditure Report | | DOE October Expenditure Report | |
| 30 th | SHPO Report in OKGrants | | | |

| December | DHS | Completed? | DOE | Completed? |
|------------------|---------------------------------|------------|---------------------------------|------------|
| 10 th | DHS November Progress Report | | DOE November Progress Report | |
| 20 th | DHS November Expenditure Report | | DOE November Expenditure Report | |

| January | DHS | Completed? | DOE | Completed? |
|------------------------|---|-------------------|--|-------------------|
| 10th | DHS December Progress Report | | DOE December Progress Report | |
| 20th | DHS December Expenditure Report | | DOE December Expenditure Report | |
| | OKGrants 3 rd Quarter DHS Reports <i>(Reweatherization Spreadsheet if applicable)</i> | | OKGrants 3 rd Quarter DOE Report <i>(Reweatherization Spreadsheet if applicable)</i> | |

| February | DHS | Completed? | DOE | Completed? |
|------------------------|--------------------------------|-------------------|--------------------------------|-------------------|
| 10th | DHS January Progress Report | | DOE January Progress Report | |
| 20th | DHS January Expenditure Report | | DOE January Expenditure Report | |

| March | DHS | Completed? | DOE | Completed? |
|------------------------|---------------------------------|-------------------|---------------------------------|-------------------|
| 10th | DHS February Progress Report | | DOE February Progress Report | |
| 20th | DHS February Expenditure Report | | DOE February Expenditure Report | |

| April | DHS | Completed? | DOE | Completed? |
|------------------------|---|-------------------|--|-------------------|
| 10th | DHS March Progress Report | | DOE March Progress Report | |
| 20th | DHS March Expenditure Report | | DOE March Expenditure Report | |
| | OKGrants 4 th Quarter DHS Reports <i>(Reweatherization Spreadsheet if applicable)</i> | | OKGrants 4 th Quarter DOE Report <i>(Reweatherization Spreadsheet if applicable)</i> | |

| May | DHS | Completed? | DOE | Completed? |
|------------------------|---------------------------------|-------------------|----------------------------|-------------------|
| 30th | DHS Closeout Certification | | DOE Closeout Certification | |
| | DHS Outreach Performance Report | | T&TA Final Report | |
| | | | SHPO Report in OKGrants | |